

Faxing

You can send a fax in one of four ways:

- **Fax** scans the document then sends it directly to a fax machine.
- **Server Fax** scans the document then sends it to a fax server, which transmits the document to a fax machine.
- **Internet Fax** scans the document then emails it to a recipient.
- **LAN Fax** sends the current print job as a fax.

For details, refer to the *User Guide*. For details about LAN Fax, refer to the print driver software. For details about fax setup and advanced settings, refer to the *System Administrator Guide*.

1



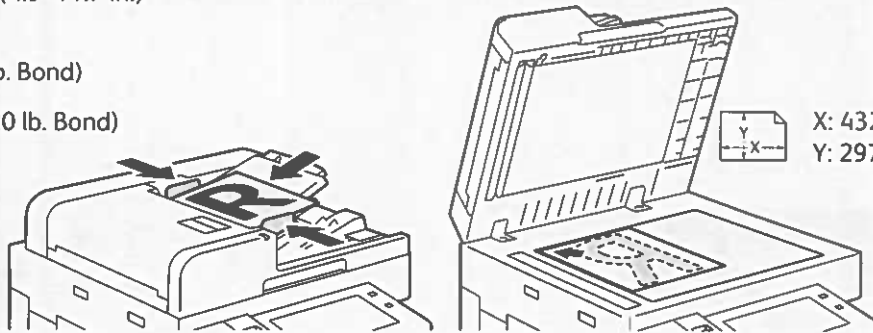
X: 85–432 mm (3.3–17 in.)
Y: 125–297 mm (4.9–11.7 in.)



38–128 g/m²
(26 lb. Text–34 lb. Bond)



≤130 (80 g/m², 20 lb. Bond)
B8270: ≤250



X: 432 mm (17 in.)
Y: 297 mm (11.7 in.)

Load the original document.

2



To send the fax to a fax machine, press **Home**, then touch **Fax** or **Server Fax**.

To send the fax as an email attachment, touch **Home**, then touch **Internet Fax**.