

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial data. This includes not only sales and purchases but also expenses and income. The document provides a detailed explanation of how to categorize these transactions and how to use a double-entry system to ensure that the books are balanced. It also discusses the importance of regular audits and how to identify and correct errors before they become significant.

The second part of the document focuses on the practical aspects of bookkeeping. It provides a step-by-step guide to setting up a ledger and how to enter transactions. It also discusses the importance of keeping the books up to date and how to use the information to make informed business decisions. The document includes several examples of how to record transactions and how to calculate the profit and loss for a given period. It also discusses the importance of keeping the books secure and how to protect the information from unauthorized access.

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Protocols (cont.)

POP3
 POP3 Server: 0.0.0.0:110
 POP3 Secure Connection (TLS): Disabled
 E-mail Address:
 NTP: Enabled
 FTP: Passive
 Web Services on Device: Enabled

Apps

Printing

Banner Sheet: Disabled
 Error Sheets: Enabled
 Paper Substitution: Enabled
 Tray Priority: 1,2,3,4,5
 PostScript: Installed
 Level: 3
 Version: 3021.101

PCL
 Version: 6
 Font Name: Courier

Custom Color Tables: Enabled
 Label: Not Installed
 Embedded Fax: not installed

Embedded Fax:

Fax Line 1:
 Fax Line 2:

Server Fax:

Enabled
 Repository Protocol: FTP
 Repository Server: 10.61.23.93:21
 Repository Document Path: /

Workflow Scanning:

Enabled

Email:

Enabled

Scan to Mailbox:

Disabled
 Storage Capacity (MB): 23489 MB
 Storage Used (MB): 1315 MB

Cleanup of Public Folders: Enabled
 Cleanup of Created Folders: Enabled
 Cleanup Time: Daily

Scan to Home:

Disabled

Scan To:

Enabled

Print From:

Enabled

Saved Jobs for Reprint: Enabled
 Print From USB: Enabled
 Print From MailBox: Disabled
 Cloud Services: Disabled

Accounting

Accounting Mode: None
 Network Accounting: Disabled

Security

Authentication Configuration

Machine UI Authentication: Locally on the Device
 Home: Unlocked
 Jobs: Unlocked
 Device:

Device Website Authentication: Locally on the Device
 Authorization: Locally on the Device

Retrieve E-mail from LDAP: Disabled

Authentication Server:

Disabled

Xerox Secure Access:

Enabled

Audit Log:

Disabled

IP Sec:

Disabled

IP Filtering:

Disabled

Security Certificates

Machine Certificate: Signed
 Root Certificates Installed: 66

802.1x:

Disabled
 Authentication Method: EAP-MS-CHAPv2

Job Data Removal:

Scheduled: Disabled

FIPS 140-3:

Disabled

TLS:

TLS 1.1 and TLS 1.2
 SHA-1, SHA-256 and above

Trellix Embedded Control:

Enhanced Security

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial statements. This includes not only sales and purchases but also expenses, income, and transfers. The document also highlights the need for regular reconciliation of bank statements and the company's records to identify any discrepancies early on.

In addition, the document provides a detailed overview of the accounting cycle, from identifying transactions to preparing financial statements. It explains how each step in the cycle contributes to the overall accuracy and reliability of the financial data. The document also includes a section on the importance of internal controls, which are designed to prevent errors and fraud, and to ensure that the company's assets are protected.

The second part of the document focuses on the practical aspects of bookkeeping. It provides a step-by-step guide to setting up a bookkeeping system, including the selection of appropriate accounting software and the establishment of a chart of accounts. The document also includes a section on the importance of maintaining a clear and organized record of all transactions, and provides tips for how to do this effectively.

Finally, the document discusses the role of bookkeeping in the overall financial management of a business. It explains how accurate bookkeeping is essential for making informed decisions about the company's financial future, and for identifying areas where the company can improve its financial performance. The document concludes by emphasizing the importance of regular review and analysis of the financial records, and provides a checklist of key areas to focus on when reviewing the books.

The first part of the document discusses the importance of maintaining accurate records of all transactions. This includes not only sales and purchases but also any other financial activities that may occur. It is essential to have a clear and concise system in place to ensure that all data is properly recorded and easily accessible. This will help in the preparation of financial statements and provide a clear picture of the company's financial health.

The second part of the document focuses on the importance of regular financial reviews. These reviews should be conducted on a consistent basis, such as monthly or quarterly, to identify any potential issues or trends early on. This allows for timely adjustments and helps in making informed decisions about the company's future. It is also important to compare the company's performance against industry benchmarks to gain a better understanding of its competitive position.

The third part of the document discusses the importance of maintaining accurate financial statements. These statements, including the balance sheet, income statement, and cash flow statement, provide a comprehensive overview of the company's financial performance. It is crucial to ensure that these statements are prepared accurately and in accordance with the relevant accounting standards. This will help in building trust with investors and other stakeholders.

The fourth part of the document addresses the importance of maintaining accurate tax records. This includes keeping track of all tax payments, deductions, and credits. It is essential to have a clear understanding of the company's tax obligations and to ensure that all taxes are paid on time. This will help in avoiding penalties and interest charges and ensure compliance with the law.

The fifth part of the document discusses the importance of maintaining accurate financial forecasts. These forecasts provide a clear picture of the company's expected future performance and help in making strategic decisions. It is essential to have a clear understanding of the company's revenue and expense trends and to regularly update the forecasts as more information becomes available. This will help in identifying potential risks and opportunities and in making informed decisions about the company's future.

Protokolle (Forts.)

POP3 0.0.0.0:110 Deaktiviert
Sichere POP3-Verbindung (TLS): 1,2,3,4,5
E-Mail-Adresse:
NTP: Aktiviert
FTP: Passiv
WSD (Web Services on Device): Aktiviert

Apps

In Druckausgabe

Begleitblatt: Deaktiviert
Fehlerblätter: Aktiviert
Materialersatz: Aktiviert
Behälterpriorität: 1,2,3,4,5
PostScript: Installiert
Version: 3
3021.101
PCL: 6
Schriftartname: Courier
Benutzerdefinierte Farbtabelle: Aktiviert
Label: Nicht installiert
Integriertes Fax: Nicht installiert

Server-Fax:

Ablagebereich/Protokoll: FTP
Ablagebereich/Server: 10.61.23.93:21
Pfad für Ablagebereich: /

Workflow-Scannen:

Aktiviert

E-Mail:

Scan-Ausgabe - Mailbox:

Speicherkapazität (MB): 23489 MB
Belegte Speicherkapazität (MB): 1315 MB
Bereinigung öffentlicher Ordner: Aktiviert
Bereinigung einzelner Ordner: Aktiviert
Bereinigungszeit: Täglich

Scan-Ausgabe - Home:

Deaktiviert

Scanausgabe:

Clouddienste: Deaktiviert

Drucken von:

Gespeicherte Aufträge für Nachdruck: Aktiviert
USB-Direktdruck: Aktiviert
Druck aus Mailbox: Deaktiviert
Clouddienste: Deaktiviert

Kostenzählung

Kostenzählungsmodus: Kein(e)
Netzwerk Kostenzählung: Deaktiviert

Sicherheit

Authentifizierungskonfiguration

Authentifizierung/Gerätedisplay: Am Gerät
Startseite: Entsperrt
Aufträge: Entsperrt
Gerät: Entsperrt
Gerätewebsiteauthentifizierung: Am Gerät
Autorisierung: Am Gerät
E-Mail von LDAP automatisch abrufen: Aktiviert

Authentifizierungsserver:

Kerberos

Xerox Secure Access:

Deaktiviert

Prüfprotokoll:

Aktiviert

IP-Sec:

Deaktiviert

IP-Filterung:

Deaktiviert

Sicherheitszertifikate

Gerätezertifikat: Signiert
Stammzertifikat: 66
installiert

802.1x:

Deaktiviert
Authentifizierungsmethode: EAP-MS-CHAPv2

Auftragsdatenlöschung:

Planmäßig: Deaktiviert

FIPS 140-3

Deaktiviert

TLS:

TLS 1.1 und TLS 1.2
SHA-1, SHA-256 und höher

Trellix Embedded Control:

Erweiterte Sicherheit

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The second part of the document focuses on the practical aspects of bookkeeping. It provides a step-by-step guide to setting up a chart of accounts, which is a list of all the accounts used in the business. This chart is essential for organizing the data and for generating financial statements. The document also discusses the importance of using a consistent accounting method, such as accrual or cash basis, and how to choose the one that best fits the business's needs.

The third part of the document discusses the importance of maintaining good records for tax purposes. It explains how to keep track of all deductible expenses and how to properly document them. It also discusses the importance of keeping records of income and how to report it accurately. The document provides a detailed explanation of how to use a journal to record all transactions and how to use a ledger to summarize the data. It also discusses the importance of keeping records of all financial statements and how to use them to make informed decisions about the business.

Protocolos (cont.)

POP3
 Servidor POP3: 0.0.0.0:110
 Conexión segura (TLS) POP3: Desactivada
 Dirección de e-mail:
NTP: Activado
FTP: Pasivo
Servicios web en el dispositivo: Activado

Aplicaciones

Imprimiendo

Portada: Desactivada
 Hojas de errores: Activado
 Sustitución del papel: Activado
 Prioridad de bandejas: 1,2,3,4,5
PostScript
 Nivel: Instalado
 Versión: 3
 3021.101
PCL
 Versión: 6
 Nombre de fuente: Courier
Tablas de colores personalizados
 Etiqueta: No instalado
Fax integrado: no instalado

Fax de servidor:

Activado
 Protocolo de depósitos: FTP
 Servidor de depósitos: 10.61.23.93:21
 Ruta de depósito de documentos: /

Escaneado de flujo de trabajo:

E-mail:

Escaneado a buzón:

Activado
 Capacidad de almacenamiento (MB): Desactivada
 Almacenamiento usado (MB): 23489 MB
 Limpieza de carpetas públicas: 1315 MB
 Limpieza de carpetas creadas: Activado
 Hora de limpieza: Cada día

Escaneado a base activado:

Escanear a:

Servicios en la nube: Desactivada
Imprimir desde: Activado
 Trabajos guardados para reimpresión: Activado
 Imprimir desde USB: Activado
 Imprimir desde buzón: Desactivada
 Servicios en la nube: Desactivada

Contabilidad

Modo de contabilidad: Ninguno
 Contabilidad de red: Desactivada

Seguridad

Configuración de autenticación

Autenticación de interfaz del dispos...
 Particular: Localmente en el dispositivo
 Trabajos: Sin bloquear
 Dispositivo: Sin bloquear
 Autenticación del sitio web del disp...: Localmente en el dispositivo
 Autorización: Localmente en el dispositivo
 Recuperar e-mail de LDAP: Activado
Servidor de autenticación: Kerberos
Xerox Secure Access: Desactivada
Registro de auditoría: Activado
Seguridad IP (IPsec): Desactivada
Filtrado IP: Desactivada

Certificados de seguridad

Certificado del dispositivo: Firmado
 Certificados raíz instalados: 66
802.1x: Desactivada
 Método de autenticación: EAP-MS-CHAPv2

Eliminación de datos del trabajo:

Programado: Desactivada
FIPS 140-3: Desactivada
TLS: TLS 1.1 y TLS 1.2
 Hash TLS: SHA-1, SHA-256 y superior
Control integrado Trellix: Seguridad de mejorada

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial statements. The second part covers the various methods used to record transactions, including the double-entry system and the use of journals and ledgers. It also discusses the importance of regular reconciliations to identify and correct any errors. The third part of the document deals with the classification of transactions into different accounts, such as assets, liabilities, and equity. It explains how these transactions affect the accounting equation and how they are recorded in the general ledger. The final part of the document discusses the preparation of financial statements, including the balance sheet, income statement, and statement of cash flows. It provides a detailed explanation of how these statements are derived from the accounting records and how they provide a comprehensive view of the company's financial performance.

Protocoles (suite)

POP3	
Serveur POP3 :	0.0.0.0:110
Connexion sécurisée POP3 (TLS) :	Désactivé(e)
Adresse électronique :	
NTP :	Activé(e)
FTP :	Passif
Services Web sur le périphérique :	Activé(e)

Applications**Impression**

Page de garde :	Désactivé(e)
Pages d'erreur :	Activé(e)
Substitution de papier :	Activé(e)
Priorité magasin :	1,2,3,4,5
PostScript	Installé
Niveau :	3
Version :	3021.101

PCL	
Version :	6
Nom de la police :	Courier
Tables de couleurs personnalisées	Activé(e)
Intitulé :	Non installé(e)

Télécopie intégrée :

Télécopieur ligne1 :	non installé(e)
Télécopieur ligne2 :	

Fax serveur :

Protocole de l'espace d'archivage :	Activé(e)
Protocole :	FTP
Serveur de l'espace d'archivage :	10.61.23.93:21
Chemin du document dans l'espace d'archi...	/

Numérisation par flux :

Courrier électronique :	Activé(e)
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Numériser vers boîte aux lettres :

Capacité de stockage (Mo) :	Désactivé(e)
Capacité :	23489 MB
Espace utilisé (Mo) :	1315 MB
Nettoyage des dossiers publics :	Activé(e)
Nettoyage des dossiers créés :	Activé(e)
Heure de nettoyage :	Quotidien

Numériser vers répertoire principal :

Numériser vers :	Désactivé(e)
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Services cloud :

Services cloud :	Désactivé(e)
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Imprimer depuis :

Travaux enregistrés à réimprimer :	Activé(e)
Imprimer depuis USB :	Activé(e)
Imprimer depuis BAL :	Désactivé(e)
Services cloud :	Désactivé(e)

Comptabilisation

Mode comptabilité :	Aucun
Comptabilisation réseau :	Désactivé(e)

Sécurité**Configuration de l'authentification**

Authentification IU machine :	Localement sur le périphérique
Domicile :	Déverrouillé
Travaux :	Déverrouillé
Périphérique :	Déverrouillé
Authentification du site Web du péri...	Localement sur le périphérique
Autorisation :	Localement sur le périphérique

Extraction de courriers électroniques à pa...

Autorisation :	Activé(e)
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Serveur d'authentification :

Xerox Secure Access :	Kerberos
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Xerox Secure Access :

Désactivé(e)	
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Journal d'audit :

Journal d'audit :	Activé(e)
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IP Sec :

IP Sec :	Désactivé(e)
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Filtrage IP :

Filtrage IP :	Désactivé(e)
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Certificats de sécurité

Certificat de la machine :	Signé
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Certificats racine installés :	66
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802.1x :

802.1x :	Désactivé(e)
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Méthode d'authentification :	EAP-MS-CHAPv2
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Suppression des données des travaux :

Suppression des données des travaux :	Désactivé(e)
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Planifié(e) :

Planifié(e) :	Désactivé(e)
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FIPS 140-3 :

FIPS 140-3 :	Désactivé(e)
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TLS :

TLS :	TLS 1.1 et TLS 1.2
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Hachage TLS :	SHA-1, SHA-256 et plus
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Trellix Embedded Control:

Trellix Embedded Control:	Sécurité avancée
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Protocollen (verv.)

POP3	
POP3-server:	0.0.0.0:110
POP3 Beveiligde verbinding (TLS):	Uitgeschakeld
E-mailadres:	
NTP:	Ingeschakeld
FTP:	Possief
Webdiensten voor apparaat:	Ingeschakeld

Apps

Bezig met afdrukken

Voorblad:	Uitgeschakeld
Foutvellen:	Ingeschakeld
Papiervervangng:	Ingeschakeld
Ladeprioriteit:	1,2,3,4,5
PostScript	Geïnstalleerd
Niveau:	3
Versie:	3021.101
PCL	
Versie:	6
Fontnaam:	Courier
Aangepaste kleurtabellen	Ingeschakeld
Label:	Niet geïnstalleerd
Ingebouwde fax:	niet geïnstalleerd
Faxlijn1:	
Faxlijn2:	

Serverfax:

Protocol opslagplaats:	Ingeschakeld
Server opslagplaats:	FTP
Documentpad opslagplaats:	10.61.23.93:21
	/

Werkstroomscannen:

	Ingeschakeld
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E-mail:

	Ingeschakeld
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Scannen naar mailbox

Opslagcapaciteit (MB):	Uitgeschakeld
Gebruikte opslag (MB):	23489 MB
Opschoning openbare mappen:	1315 MB
Opschoning gemaakte mappen:	Ingeschakeld
Tijdstip opschoning:	Ingeschakeld
	Dagelijks

Scannen naar eigen bestemming:

	Uitgeschakeld
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Scannen naar:

Cloudservices:	Ingeschakeld
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Afdrukken vanaf:

Opgeslagen opdrachten voor opnieuw afdr...	Ingeschakeld
Afdrukken vanaf USB:	Ingeschakeld
Afdrukken vanaf mailbox:	Ingeschakeld
Cloudservices:	Uitgeschakeld

Accountadministratie

Accountmode:	Geen
Netwerkkaccountregistratie	Uitgeschakeld

Beveiliging

Verificatie configureren

Verificatie gebruikersinterface appa...	Lokaal op het apparaat
Thuis:	Ontgrendeld
Opdrachten:	Ontgrendeld
Apparaat:	Ontgrendeld
Verificatie op website van apparaat:	Lokaal op het apparaat
Autorisatie:	Lokaal op het apparaat
E-mail ophalen van LDAP:	Ingeschakeld

Verificatieserver:

	Kerberos
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Xerox Secure Access:

	Uitgeschakeld
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Audit Log:

	Ingeschakeld
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IP-sec:

	Uitgeschakeld
--	---------------

IP-filter:

	Uitgeschakeld
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Veiligheidscertificaten

Apparaatcertificaat:	Ondertekend
Geïnstalleerde hoofddirectory-certif...	66
802.1x:	Uitgeschakeld
Verificatiemethode:	EAP-MS-CHAPv2

Opdrachtgegevens verwijderen:

Gepland:	Uitgeschakeld
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FIPS 140-3:

	Uitgeschakeld
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TLS:

TLS-hash:	TLS 1.1 en TLS 1.2
	SHA-1, SHA-256 en hoger

Trellix Embedded Control:

	Verbeterde beveiliging
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the 1990s, the number of people in the UK who are employed in the public sector has increased from 10.5 million to 12.5 million, and the number of people in the public sector who are employed in health care has increased from 2.5 million to 3.5 million (Department of Health 2000).

There are a number of reasons for this increase. One of the main reasons is the increasing demand for health care services. The population of the UK is ageing, and there is a growing number of people with chronic conditions such as heart disease, diabetes, and cancer. This has led to an increase in the number of people who are admitted to hospital and require long-term care.

Another reason for the increase in the number of people employed in the public sector is the increasing demand for health care services. The population of the UK is ageing, and there is a growing number of people with chronic conditions such as heart disease, diabetes, and cancer. This has led to an increase in the number of people who are admitted to hospital and require long-term care.

A third reason for the increase in the number of people employed in the public sector is the increasing demand for health care services. The population of the UK is ageing, and there is a growing number of people with chronic conditions such as heart disease, diabetes, and cancer. This has led to an increase in the number of people who are admitted to hospital and require long-term care.

A fourth reason for the increase in the number of people employed in the public sector is the increasing demand for health care services. The population of the UK is ageing, and there is a growing number of people with chronic conditions such as heart disease, diabetes, and cancer. This has led to an increase in the number of people who are admitted to hospital and require long-term care.

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A sixth reason for the increase in the number of people employed in the public sector is the increasing demand for health care services. The population of the UK is ageing, and there is a growing number of people with chronic conditions such as heart disease, diabetes, and cancer. This has led to an increase in the number of people who are admitted to hospital and require long-term care.

A seventh reason for the increase in the number of people employed in the public sector is the increasing demand for health care services. The population of the UK is ageing, and there is a growing number of people with chronic conditions such as heart disease, diabetes, and cancer. This has led to an increase in the number of people who are admitted to hospital and require long-term care.

Protocolos (cont.)

POP3
Servidor POP3:
POP3 Conexão segura (TLS):
Endereço de e-mail:
NTP:
FTP:
Serviços da Web no dispositivo:

Aplicativos

Imprimindo

Folha de identificação:
Folhas de erro:
Substituição de papel:
Prioridade de Bandeja:
PostScript
Nível:
Versão:
PCL
Versão:
Nome da fonte:

Tabelas de cores personalizadas

Etiqueta:

Fax incorporado:

Linha 1 do fax:
Linha 2 do fax:

Fax de servidor:

Protocolo do repositório:
Servidor do repositório:
Caminho de documentos do repositório:

Digitalização de fluxos de trabalho

E-mail:

Digitalizar para caixa postal

Capacidade de armazenamento (MB):
Armazenamento usado (MB):
Limpeza de pastas públicas:
Limpeza de pastas criadas:
Hora da limpeza:

Digitalizar para Home:

Digitalizar para:

Serviços em nuvem

Imprimir de:

Trabalhos salvos para reimpressão:
Imprimir de USB:
Imprimir a partir de Caixa postal:
Serviços em nuvem

Contabilidade

Modo Contabilidade:
Contabilidade de rede:

Segurança

Configuração de Autenticação

Autenticação da IU da máquina:

Página inicial:
Trabalhos:
Dispositivo:
Autenticação do site do dispositivo:
Autorização:

Servidor de autenticação:

Xerox Secure Access:

Registro de auditoria:

IP Sec:

Filtragem IP:

Certificados de segurança

Certificado da máquina:
Certificados raíz instalados:

802.1x:

Método de autenticação:
EAP-MD5-CHAPv2

Remoção de dados do trabalho

Programado:

FIPS 140-3:

TLS:

Hash de TLS:
SHA-256 e acima

Controle Incorporado Trellix

the 1990s, the number of people who have been employed in the public sector has increased in most countries. In the United Kingdom, the public sector has grown from 10.5% of the economy in 1980 to 16.5% in 1998. In the United States, the public sector has grown from 10.5% of the economy in 1980 to 16.5% in 1998.

There are a number of reasons for this increase. One reason is that the public sector has become a more important part of the economy. In many countries, the public sector is responsible for providing a wide range of services, including education, health care, and social security. As the population has aged, the demand for these services has increased, and the public sector has had to expand to meet this demand.

Another reason for the increase in the public sector is that the private sector has become more competitive. In many countries, the private sector has become more competitive due to the entry of new firms and the growth of existing firms. This has led to a decline in the public sector's share of the economy.

There are also a number of other factors that have contributed to the increase in the public sector. For example, the public sector has become a more important part of the economy due to the growth of the service sector. In many countries, the service sector has become the dominant part of the economy, and the public sector has had to expand to provide services to this sector.

In conclusion, the public sector has become a more important part of the economy in many countries. This is due to a number of factors, including the growth of the service sector, the increase in demand for public services, and the decline in the private sector's share of the economy.

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Protokollat (jatkoa)

POP3
 POP3-palvelin: 192.168.1.10
 POP3 - suojattu yhteys (TLS): Ei käytössä
 Sähköpostiosoite:
NTP:
FTP:
Laitteen Web-palvelut:

Sovellukset

Tulostus

Erotinsivu: Ei käytössä
 Virheilmoitukset: Ei käytössä
 Paperin korvaus: Ei käytössä
 Alustojen järjestys: Ei käytössä
PostScript
 Taso: Ei käytössä
 Versio: 5.0.2.101

PCL
 Versio: Ei käytössä
 Fontin nimi: Ei käytössä

Omat väritaulukat
 Otsikko: Ei käytössä

Paikallisyksikkö:

Faksilinja 1: Ei käytössä
 Faksilinja 2: Ei käytössä

Palvelinfaksi:

Säilön protokolla: Ei käytössä
 Säilöpalvelin: 192.168.1.23.93.21
 Säilön asiakirjapalvelin: Ei käytössä

Skannaus työnkulkuun:

Sähköposti:

Skannaus postilokeroon:

Tallennuskapasiteetti (Mt): Ei käytössä
 Käytetty tallennustila (Mt): Ei käytössä
 Yleisten kansioiden puhdistus: Ei käytössä
 Luotujen kansioiden puhdistus: Ei käytössä
 Puhdistusaika: Ei käytössä

Skannaus kotiin:

Skannaus:

Pilvipalvelut: Ei käytössä

Tulostus kohteesta:

Töiden tallennus: Ei käytössä
 Tulostus USB:stä: Ei käytössä
 Tulostus postilokerosta: Ei käytössä
 Pilvipalvelut: Ei käytössä

Tilikirjaus

Tilikirjaustila: Ei käytössä
 Verkkotilikirjaus: Ei käytössä

Suojaus

Tunnistusasetukset

Tunnistus koneen käyttöliittymästä:
 Koti: Ei käytössä
 Työt: Ei käytössä
 Laitte: Ei käytössä

Laitteen verkkosivuston tunnistus:
 Valtuutus: Ei käytössä

Sähköpostin nouto LDAP:stä: Ei käytössä

Tunnistuspalvelin:

Xerox Secure Access:

Valvontaloki:

IP Sec:

IP-suodatus:

Suojausvarmenteet

Koneen varmenne: Ei käytössä
 Asennetut päävarmenteet: Ei käytössä

802.1x:

Tunnistustapa: Ei käytössä
 Työtilojen poisto: Ei käytössä

FIPS 140-3:

TLS:

TLS-hajautus: Ei käytössä
 Trellixin sulautettu ohjain: Ei käytössä

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial data. This includes not only sales and purchases but also expenses, income, and any other financial activities. The document also highlights the need for regular reconciliation to identify any discrepancies between the recorded amounts and the actual bank statements or receipts.

Secondly, the document stresses the importance of transparency and accountability. All financial transactions should be clearly documented and easily accessible to all relevant parties. This helps in building trust and ensures that there are no hidden or unrecorded transactions. It also allows for easier auditing and verification of the financial records.

Thirdly, the document discusses the importance of maintaining up-to-date records. Financial records should be updated regularly to reflect the current state of the business. This includes recording all transactions as they occur and updating the accounts accordingly. This ensures that the financial data is always current and accurate, which is essential for making informed business decisions.

Finally, the document emphasizes the importance of backing up financial records. It is crucial to have multiple copies of the records stored in different locations to prevent data loss in case of a disaster or system failure. This could include physical copies of receipts and invoices, as well as digital backups of the accounting software data.

Protokoll (forts.)

POP3
 POP3-server: 0.0.0.0:110
 POP3 med säker anslutning (TLS): Inaktiverad
 E-postadress:
 NTP: Aktiverad
 FTP: Passivt
 Webbtjänster på enheten: Aktiverad

Appar

Utskrift pågår

Färsättssida: Inaktiverad
 Felsida: Aktiverad
 Ersättningspapper: Aktiverad
 Magasinens prioritet: 1,2,3,4,5
 PostScript: Installerat
 Nivå: 3
 Version: 3021.101

PCL
 Version: 6
 Fontnamn: Courier

Anpassade färgtabeller: Aktiverad
 Etikett: Har ej installerats
 Inbyggd fax: ej installerat

Inbyggd fax:

Faxlinje1:

Faxlinje2:

Serverfax:

Arkivprotokoll: Aktiverad
 FTP
 Arkivserver: 10.61.23.93:21
 Arkivets dokument sökväg: /

Arbetsflödesavläsning:

E-post:

Avläs till brevlåda: Har aktiverats:

Lagringskapacitet (MB): 23489 MB
 Använt lagringsutrymme (MB): 1315 MB
 Upprensning av gemensam mapp: Aktiverad
 Upprensning av skapade mappar: Aktiverad
 Upprensningstid: Varje dag

Avläs till hem

Skanna till:

Molntjänster: Inaktiverad

Skriv ut från:

Sparade jobb för ny utskrift: Aktiverad
 Skriv ut från USB: Aktiverad
 Skriv ut från brevlåda: Inaktiverad
 Molntjänster: Inaktiverad

Redovisning

Redovisningsläge: Ingen
 Nätverksredovisning: Inaktiverad

Säkerhet

Konfigurera behörighet

Maskinens gränssnitt behörighet:
 Hem: Lokalt på enheten
 Jobb: Olöst
 Enhet: Olöst
 Autentisering vid enhetsanslutning: Lokalt på enheten
 Behörighetskontroll: Lokalt på enheten
 Hämta e-post automatiskt från LDAP: Aktiverad

Behörighetsserver:

Xerox Secure Access:

Granskningslogg:

IP Sec:

IP-filtrering:

Säkerhetsintyg

Maskincertifikat: Signerat
 Rotcertifikat har installerats: 66

802.1x:

Metod för behörighetskontroll: Inaktiverad
 EAP-MS-CHAPv2

Borttagning av jobbdatabas:

Schemalagd: Inaktiverad

FIPS 140-3:

TLS: Inaktiverad
 TLS 1.1 och TLS 1.2

TLS-hash: SHA-1, SHA-256 och högre

Trellix inbyggd kontroll: Utökad säkerhet

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial data. This includes not only sales and purchases but also expenses and income. The document provides a detailed explanation of how to categorize these transactions and how to use a double-entry system to ensure that the books are balanced. It also discusses the importance of regular reconciliations to catch any errors early on.

The second part of the document focuses on the practical aspects of bookkeeping. It provides a step-by-step guide to setting up a chart of accounts, which is a list of all the accounts used in the business. This chart is essential for organizing the data and for generating financial statements. The document also discusses the importance of using a consistent and clear coding system for each account to facilitate the recording and retrieval of information.

The third part of the document covers the preparation of financial statements. It explains how to calculate the net income or loss for a period and how to prepare a balance sheet, income statement, and statement of cash flows. It also discusses the importance of providing a clear and concise explanation of the results, including any significant changes or trends. The document provides a detailed explanation of how to interpret these statements and how to use them to make informed business decisions.

The final part of the document discusses the importance of maintaining accurate records for tax purposes. It explains how to calculate the taxable income and how to prepare a tax return. It also discusses the importance of keeping records of all deductions and credits to ensure that the business is getting the most out of its tax situation. The document provides a detailed explanation of how to track these items and how to use them to reduce the tax liability.

Protokoli (nast.)

POP3	
POP3 poslu itelj:	0.0.0.0:110
POP3 Sigurna veza (TLS):	Onemogućeno
Adresa e-pošte:	
NTP:	Onemogućeno
FTP:	Neaktivno
Web usluge za uređaje:	Onemogućeno

Aplikacije

Ispisivanje

Oglasna stranica:	Onemogućeno
Listavi s pogreškama:	Onemogućeno
Zamjena papira:	Onemogućeno
Prioritet ladice:	1,2,3,4,5
PostScript	Instalirano
Razina:	3
Verzija:	3021.101

PCL	
Verzija:	6
Naziv fonta:	Courier

Prilagodbene tablice boja	Onemogućeno
Oznaka:	Nije instalirano
Ugrađeni faks:	nije instalirano

Ugrađeni faks:

Linija faksa 1:	
Linija faksa 2:	

Poslu iteljski faks:

Protokol spremišta:	FTP
Poslu itelj spremišta:	10.61.23.93:21
Putanja dokumenta spremišta:	/

Skeniranje radnog tijeka:

E-pošta:

Skeniranje na poštanski pretinac:

Kapacitet pohrane (MB):	23489 MB
Iskorištena pohrana (MB):	1315 MB
Šišaenje javnih mapa:	Onemogućeno
Šišaenje stvorenih mapa:	Onemogućeno
Vrijeme šišaenja:	Svakodnevno

Skeniranje na početni zaslon:

Skeniraj na:

Usluge u oblaku:	Onemogućeno
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Ispis s:

Spremljeni zadaci za ponovni ispis:	Onemogućeno
Ispis s USB-a:	Onemogućeno
Ispiši iz poštanskog pretinca:	Onemogućeno
Usluge u oblaku:	Onemogućeno

Računovodstvo

Način računovodstva:	Ništa
Mre na računovodstvo:	Onemogućeno

Sigurnost

Konfiguracija provjere autentičnosti

Provjera autentičnosti UI na uređaju:	Lokalno na uređaju
Početni zaslon:	Otključano
Zadaci:	Otključano
Uređaj:	Otključano
Provjera autentičnosti uređaja na web mje...:	Lokalno na uređaju
Autorizacija:	Lokalno na uređaju

Dohvaćanje e-pošte s LDAP-a:	Onemogućeno
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Poslu itelj za provjeru autentičnosti:

Xerox zaštićeni pristup:

Zapis za reviziju:

Sig. IP:

Filtriranje IP:

Sigurnosni certifikati

Certifikat uređaja	Потпис для материала	Potpisano
Instalirani korisnički certifikati:		66

802.1x:

Način provjere autentičnosti:	Onemogućeno
EAP-MS-CHAPv2	Onemogućeno

Uklanjanje podataka o zadatku:

Zakazano:	Onemogućeno
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FIPS 140-3:

TLS:

TLS Hash:	TLS 1.1 i TLS 1.2
	SHA-1, SHA-256 i noviji

Trellix Embedded Control:

	Poboljšana sigurnost
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Протоколи

POP3	
POP3 poslu itelj:	0.0.0.0:110
POP3 Sigurna veza (TLS):	Onemogućeno
Adresa e-pošte:	
NTP:	Onemogućeno
FTP:	Neaktivno
Web usluge za uređaje:	Onemogućeno

Aplikacije

Oglasna stranica:	Onemogućeno
Listavi s pogreškama:	Onemogućeno
Zamjena papira:	Onemogućeno
Prioritet ladice:	1,2,3,4,5
PostScript	Instalirano
Razina:	3
Verzija:	3021.101

PCL

Verzija:	6
Naziv fonta:	Courier

Prilagodbene tablice boja

Prilagodbene tablice boja	Onemogućeno
Oznaka:	Nije instalirano

Ugrađeni faks:

Linija faksa 1:	
Linija faksa 2:	

Poslu iteljski faks:

Protokol spremišta:	FTP
Poslu itelj spremišta:	10.61.23.93:21
Putanja dokumenta spremišta:	/

Skeniranje radnog tijeka:

Skeniranje radnog tijeka:	Onemogućeno
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E-pošta:

Skeniranje na poštanski pretinac:	Onemogućeno
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Skeniranje na početni zaslon:

Skeniranje na početni zaslon:	Onemogućeno
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Skeniraj na:

Skeniraj na:	Onemogućeno
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Usluge u oblaku:

Usluge u oblaku:	Onemogućeno
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Ispis s:

Ispis s:	Onemogućeno
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Spremljeni zadaci za ponovni ispis:

Spremljeni zadaci za ponovni ispis:	Onemogućeno
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Ispis s USB-a:

Ispis s USB-a:	Onemogućeno
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Ispiši iz poštanskog pretinca:

Ispiši iz poštanskog pretinca:	Onemogućeno
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Usluge u oblaku:

Usluge u oblaku:	Onemogućeno
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Računovodstvo

Način računovodstva:	Ništa
Mre na računovodstvo:	Onemogućeno

Sigurnost

Konfiguracija provjere autentičnosti

Provjera autentičnosti UI na uređaju:	Lokalno na uređaju
Početni zaslon:	Otključano
Zadaci:	Otključano
Uređaj:	Otključano
Provjera autentičnosti uređaja na web mje...:	Lokalno na uređaju
Autorizacija:	Lokalno na uređaju

Dohvaćanje e-pošte s LDAP-a:

Dohvaćanje e-pošte s LDAP-a:	Onemogućeno
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Poslu itelj za provjeru autentičnosti:

Poslu itelj za provjeru autentičnosti:	Kerberos
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Xerox zaštićeni pristup:

Xerox zaštićeni pristup:	Onemogućeno
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Zapis za reviziju:

Zapis za reviziju:	Onemogućeno
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Sig. IP:

Sig. IP:	Onemogućeno
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Filtriranje IP:

Filtriranje IP:	Onemogućeno
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Sigurnosni certifikati

Certifikat uređaja	Потпис для материала	Potpisano
Instalirani korisnički certifikati:		66

802.1x:

Način provjere autentičnosti:	Onemogućeno
EAP-MS-CHAPv2	Onemogućeno

Uklanjanje podataka o zadatku:

Uklanjanje podataka o zadatku:	Onemogućeno
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FIPS 140-3:

FIPS 140-3:	Onemogućeno
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TLS:

TLS Hash:	TLS 1.1 i TLS 1.2
	SHA-1, SHA-256 i noviji

Trellix Embedded Control:

Trellix Embedded Control:	Poboljšana sigurnost
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The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial data. This includes not only sales and purchases but also expenses and income. The document provides a detailed explanation of how to categorize these transactions and how to use a double-entry system to ensure that the books balance. It also discusses the importance of regular reconciliations to catch any errors early on.

The second part of the document focuses on the practical aspects of bookkeeping. It provides a step-by-step guide to setting up a chart of accounts, which is a list of all the accounts used in the business. This chart is essential for organizing the data and for generating financial statements. The document also discusses the importance of using a consistent accounting method, such as accrual or cash, and how to choose the one that best fits the business's needs.

The third part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial data. This includes not only sales and purchases but also expenses and income. The document provides a detailed explanation of how to categorize these transactions and how to use a double-entry system to ensure that the books balance. It also discusses the importance of regular reconciliations to catch any errors early on.

Протоколи (продовж.)

POP3	
Сервер POP3:	0.0.0.0:110
Захищене з'єднання POP3 (TLS):	Вимкнено
NTP:	Увімкнено
FTP:	Посивний
Веб-послуги на пристрої:	Увімкнено

Програми

Друк

Титульний аркуш:	Вимкнено
Аркуші помилок:	Увімкнено
Заміна паперу:	Увімкнено
Пріоритет лотка:	1,2,3,4,5
Postscript	Встановлено
Рівень:	3
Версія:	3021.101
PCL	
Версія:	6
Назва шрифту:	Courier
Нестандартні таблиці кольорів	Увімкнено
Ярлик:	Не встановлено

Вбудований факс:

Лінія факсу 1:	не встановлено
Лінія факсу 2:	
Факс через сервер:	Увімкнено
Протокол скочища:	FTP
Сервер скочища:	10.61.23.93.21
Шлях документа до скочища:	/

Робочий процес сканування:

Ел. пошта:

Сканувати на поштову скриньку:

Ємність скочища (МБ):	Увімкнено
Використано скочища (МБ):	Увімкнено
Очищення загальних папок:	23489 MB
Очищення створених папок:	1315 MB
Час очищення:	Увімкнено
	Щодня

Сканувати на головний екран:

Сканувати до:

Хмарні служби:

Друкувати від:

Хмарні служби:	Увімкнено
Збережені завдання для повторного ...	Увімкнено
Друкувати з USB:	Увімкнено
Друкувати з поштової скриньки:	Увімкнено
Хмарні служби:	Вимкнено

Облік

Обліковий режим:	Немає
Мережевий облік:	Вимкнено

Безпека

Конфігурація автентифікації

Автентифікація інтерфейсу користу...	Локально на пристрої
Домашній:	Розблоковано
Завдання:	Розблоковано
Пристрій:	Розблоковано
Автентифікація на веб-сайті пристрою:	Локально на пристрої
Авторизація:	Локально на пристрої
Отримати електронну пошту з LDAP:	Увімкнено

Сервер автентифікації:

Xerox Secure Access:

Журнал перевірки:

IP Sec:

Фільтр IP:

Сертифікати безпеки

Сертифікат пристрою:	Підписано
Кореневі сертифікати встановлено:	66
802.1x:	Вимкнено
Метод автентифікації:	EAP-MS-CHAPv2

Видалення даних завдання:

Заплановано:	Вимкнено
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FIPS 140-3:

TLS:

Геш TLS:	Вимкнено
Trellix Embedded Control:	TLS 1.1 і TLS 1.2
	SHA-1, SHA-256 і пізнішої версії
	Посилена безпека

Protocol:

Bonjour

Bonjour

Bonjour

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